

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING SEPTEMBER 8, 2011

CALL TO ORDER

Mayor Sam Race called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meetings Act" this meeting has been advertised in the Star-Gazette, Belvidere, NJ and the Express-Times, Easton, PA; the Agenda has been posted at the Municipal Building.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Race, Committeeman Herb and Committeewoman Mackey, Attorney Brian Tipton and Clerk Kathleen Reinalda.

2012 INSURANCE POLICY REVIEW

The township's Risk Manager was not present to review the renewal information. Mayor Race explained that due to an assessment of the township's facilities and lands, a higher premium was paid in 2011. The committee was not aware of an assessment being performed, nor was the clerk until she received a digital copy of it in the mail. It was agreed to seek quotes for the 2012 policy period.

PUBLIC COMMENTS

None.

RESOLUTIONS

Res. 2011-42: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION 2011-42

WHEREAS, White Township has a tax collection department for the municipality;

WHEREAS, Rebecca Schneck has worked in the tax collection department as Tax Clerk for White Township since May 2010;

WHEREAS, Rebecca Schneck performs duties of taxability, collection, enforcement and

reporting while working in the tax collection department; and

WHEREAS, the Tax Clerk position is volunteer and has no salary or benefits associated with it.

NOW, therefore, be it resolved, that the Township hereby thanks Rebecca Schneck for her hard work and assistance to the tax collection department for the municipality.

Res. 2011-43: Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION 2011-43

MEMBERSHIP RENEWAL IN THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2016

WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, White Township desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency to renew its membership in the MCCPC for the period of October 1, 2011 through September 30, 2016.

BE IT RESOLVED, by the Township Committee of the Township of White, County of Warren, State of New Jersey as follows:

1. The Township Committee of the Township of White hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2011 pursuant to N.J.S.A. 40A: 11-11(5). Said Agreement is for renewal of membership in the

MCCPC for a five (5) year period from October 1, 2011 through September 30, 2016.

2. The Township of White Clerk is hereby directed to submit a copy of this adopted resolution, along with an executed Agreement to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Township of White officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

Res. 2011-44: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION 2011-44

RESOLUTION APPROVING GENERAL SPECIFICATIONS FOR SUPPLEMENTAL SNOW PLOWING OF THE BROOKFIELD ADULT RETIREMENT COMMUNITY AND THE COLBY COURT TOWNHOUSE DEVELOPMENT AND AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE TO RECEIVE QUOTES FOR SAID PLOWING

WHEREAS, general specifications for supplemental snow plowing of the Brookfield Adult Retirement Community and the Colby Court Townhouse Development have been drafted, are attached hereto, and incorporated herein by reference; and

WHEREAS, the specifications have been reviewed and approved by the committeeman in charge of Streets and Roads.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the said specifications be and hereby are approved; and

BE IT FURTHER RESOLVED that the municipal clerk is hereby directed to advertise for quotes for said plowing in any appropriate publication(s).

Res. 2011-45: Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes.

Resolution adopted.

**RESOLUTION AUTHORIZING WHITE TOWNSHIP TO RELEASE THE
MAINTENANCE BOND GUARANTEE PROVIDED TO THE TOWNSHIP BY
BELVIDERE DEVELOPMENT COMPANY, LLC FOR WORK PERFORMED AT THE
BROOKFIELD ASSISTED LIVING FACILITY**

WHEREAS, on May 18, 2011, a written request was received from Kenneth McDermott of the Belvidere Development Company, LLC for the release of the maintenance guarantee posted with the Township to ensure the completion of site improvements required pursuant to site plan approvals granted by the Township for the Brookfield Assisted Living Facility; and

WHEREAS, in a memo dated August 23, 2011, Township Engineer Paul Sterbenz noted that the outstanding items required to be addressed by the Belvidere Development Company, LLC to allow for the release of the maintenance guarantee had been satisfied. Mr. Sterbenz concluded that the maintenance guarantee could be released conditioned upon two requirements:

1. Confirmation that tax payments are current.
2. The posting of monies into the escrow account established by the Developer for the construction phase of the project if necessary to address a deficit in the account.

WHEREAS, Belvidere Development Company has satisfied the two conditional requirements set forth in Mr. Sterbenz's letter.

NOW, THEREFORE, BE IT RESOLVED that the maintenance guarantee posted to the Township to ensure the work to be performed by Belvidere Development Company, LLC at Brookfield Assisted Living Facility shall be promptly released.

Res. 2011-46: Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes.
Resolution adopted.

RESOLUTION 2011-46

Resolution: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Manunkachunk Road Improvement project.

WHEREAS, the NJDOT makes funds available to municipalities and counties for road improvement projects through the municipal aid portion of the New Jersey Transportation Trust Fund;

WHEREAS, the Township Engineer has recommended that the Township Committee apply to the New Jersey Department of Transportation for funds that are available under the New Jersey Transportation Trust Fund Authority Act, Fiscal Year 2012 Municipal Aid Program for the purpose of constructing improvements to Manunkachunk Road between Route 46 and the Belvidere Town Municipal Boundary;

WHEREAS, the Township Committee has considered this recommendation;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of White, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Engineer is hereby authorized to submit an electronic grant application identified as MA-2012- White Township-_____ to the New Jersey Department of Transportation on behalf of Township of White.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Township of White and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Res. 2011-47: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION #2011-47

RESOLUTION TO PROVIDE FOR THE RENEWALS OF PLENARY RETAIL CONSUMPTION LICENSES FOR 2011-2012 IN THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY.

WHEREAS, proper applications and appropriate fees have been received by the White Township Clerk;

WHEREAS, Clearance Certificates have been received from the New Jersey Division of Taxation, verifying compliance with Chapter 161, Laws of N. J., by the applicants.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of White, County of Warren, State of New Jersey, that the following Plenary Retail Consumption Licenses in the Township of White, are hereby renewed for the 2011-2012 licensing year, said renewal effective September 8, 2011:

2123-33-006-001 King Cole Grove Inc,
2123-33-008-002 Ziggy's Management Inc., T/A Gunnars Landing

Res. 2011-48: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted. The committee noted that they would like Attorney Tipton to clarify that the location of the well will not negatively impact parking.

**RESOLUTION 2011-48
AUTHORIZING EXECUTION OF AN ACCESS AGREEMENT WITH LAKEVIEW
ENERGY LLC**

WHEREAS, there is a need for Lakeview Energy LLC to access property owned by White Township, BK 46, Lot 26; and

WHEREAS, installation of a monitoring well will be necessary on BK 46 Lot 26 due to a underground tank leak on an adjacent property.

Now, Therefore, Be It Resolved by the Township Committee that it authorizes the Mayor to execute the attached agreement for the purposes stated therein.

ORDINANCES – PUBLIC HEARING

Ord. 2011-5: Motion to open the Public Hearing made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Attorney Tipton noted two minor amendments. The 'Planning Board' was cited when it really should say 'Zoning Board'. Also, the term 'engineer' was cited several times and it was noted that it should say 'Township Engineer'. The committee discussed the State's requirement that this Ordinance be adopted, even though it calls for much more regulation than the committee feels is necessary for White Township. If not adopted, the state has threatened that residents may not be able to obtain flood insurance. Motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote. Motion to adopt Ordinance 2011-5 with the minor amendments made by Mr. Herb, seconded by Mayor Race with Mrs. Mackey opposed. Herb – yes, Mackey – opposed, Race – yes. Ordinance Adopted.

**THE FLOOD DAMAGE PREVENTION ORDINANCE
Chapter 140**

**STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND
OBJECTIVES**

140-1 STATUTORY AUTHORIZATION

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1, et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the Township Committee of the Township of White, Warren County, New Jersey does ordain as follows:

140-2 FINDINGS OF FACT

[A] The flood hazard areas of Township of White are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

[B] These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately floodproofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

140-3 STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- [A] Protect human life and health;
- [B] Minimize expenditure of public money for costly flood control projects;
- [C] Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- [D] Minimize prolonged business interruptions;
- [E] Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;
- [F] Help maintain a stable tax base by providing for the second use and development of areas of special flood hazard so as to minimize future flood blight areas;
- [G] Ensure that potential buyers are notified that property is in an area of special flood hazard; and
- [H] Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

140-4 METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- [A] Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- [B] Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- [C] Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- [D] Controlling filling, grading, dredging, and other development which may increase flood damage; and,
- [E] Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

140-5 DEFINITIONS

A. Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

B. As used in this chapter, the following terms shall have the meanings indicated:

Appeal — A request for a review of the Township Engineer's interpretation of any provision of this ordinance or a request for a variance.

Area of Shallow Flooding — A designated AO, AH, or VO zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a one percent annual or greater chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of Special Flood Hazard — The land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year.

Base Flood — The flood having a one percent chance of being equaled or exceeded in any given year.

Basement — Any area of the building having its floor subgrade (below ground level) on all sides.

Breakaway Wall — A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

Development — Any man made change to improved or unimproved real estate, including but

not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

Digital Flood Insurance Rate Map (DFIRM) — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Elevated Building — A non-basement building (i) built in the case of a building in an Area of Special Flood Hazard to have the top of the elevated floor elevated above the ground level by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the base flood. In an Area of Special Flood Hazard "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

Flood or Flooding — A general and temporary condition of partial or complete inundation of normally dry land areas from:

- [1] The overflow of inland or tidal waters and/or
- [2] The unusual and rapid accumulation or runoff of surface waters from any source.

Flood Insurance Study (FIS) — The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

Flood Insurance Rate Map (FIRM) — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Floodplain Management Regulations — Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodway — The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

Highest Adjacent Grade — The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic Structure — Any structure that is:

- [a] Listed individually in the National Register of Historic Places (a listing maintained by the

Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

[b] Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

[c] Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or

[d] Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:

(1) By an approved State program as determined by the Secretary of the Interior; or

(2) Directly by the Secretary of the Interior in States without approved programs.

Lowest Floor — The lowest floor of the lowest enclosed area [including basement]. An unfinished or flood resistant enclosure, useable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements.

Manufactured Home — A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured Home Park or Manufactured Home Subdivision — A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

New Construction — Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

New Manufactured Home Park or Subdivision — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

Recreational Vehicle — A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Start of Construction — For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348) includes substantial improvements and

means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure — A walled and roofed building, a manufactured home, or a gas or liquid storage tank, that is principally above ground.

Substantial Damage — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement — Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- [1] Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- [2] Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

Variance — A grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

140-6 GENERAL PROVISIONS

A. LANDS TO WHICH THIS ORDINANCE APPLIES

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the Township of White, Warren County, New Jersey.

B. BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard for the Township of White, Community No. 340497, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- a) A scientific and engineering report “Flood Insurance Study, Warren County, New Jersey (All Jurisdictions)” dated September 29, 2011.
- b) Flood Insurance Rate Map for Warren County, New Jersey (All Jurisdictions) as shown on Index and panel numbers 34041C0119E, 34041C0201E, 34041C0202E, 34041C0203E, 34041C0204E, 34041C0206E, 34041C0207E, 34041C0208E, 34041C0209E, 34041C0211E, 34041C0212E, 34041C0214E, 34041C0219E, 34041C0220E, 34041C0226E, 34041C0228E, 34041C0229E; whose effective date is September 29, 2011.

The above documents are hereby adopted and declared to be a part of this ordinance. The Flood Insurance Study and maps are on file at 555 County Route 519, Belvidere, New Jersey.

C. PENALTIES FOR NONCOMPLIANCE

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than [\$1,500.00] or imprisoned for not more than [30] days, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Township of White from taking such other lawful action as is necessary to prevent or remedy any violation.

D. ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

E. INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

- [1] Considered as minimum requirements;
- [2] Liberally construed in favor of the governing body; and,
- [3] Deemed neither to limit nor repeal any other powers granted under State statutes.

F. WARNING AND DISCLAIMER OF LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Township of White, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

140-7 ADMINISTRATION

A. ESTABLISHMENT OF DEVELOPMENT PERMIT

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in SECTION 140-6B. Application for a Development Permit shall be made on forms furnished by the Township Engineer and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- [1] Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- [2] Elevation in relation to mean sea level to which any structure has been floodproofed.
- [3] Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in SECTION 140-9B2; and,
- [4] Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

B. DESIGNATION OF THE LOCAL ADMINISTRATOR

The Township Engineer is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

C. DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR

Duties of the Township Engineer shall include, but not be limited to:

1. PERMIT REVIEW

- [a] Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
- [b] Review all development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.
- [c] Review all development permits to determine if the proposed development is located in the floodway, assure that the encroachment provisions of SECTION 140-9C[1] are met.

2. USE OF OTHER BASE FLOOD AND FLOODWAY DATA

When base flood elevation and floodway data has not been provided in accordance with

SECTION 140-6B, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Township Engineer shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a Federal, State or other source, in order to administer SECTIONS 140-9B1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, and 140-9B2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION.

3. INFORMATION TO BE OBTAINED AND MAINTAINED

- [a] Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
- [b] For all new or substantially improved floodproofed structures:
 - [i] verify and record the actual elevation (in relation to mean sea level); and
 - [ii] maintain the floodproofing certifications required in SECTION 140-7A[3].
- [c] Maintain for public inspection all records pertaining to the provisions of this ordinance.

4. ALTERATION OF WATERCOURSES

- [1] Notify adjacent communities and the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
- [2] Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood carrying capacity is not diminished.

5. INTERPRETATION OF FIRM BOUNDARIES

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in SECTION 140-8.

140-8 VARIANCE PROCEDURE

A. APPEAL BOARD

- [1] The Zoning Board of Adjustment as established by Township Committee shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- [2] The Zoning Board of Adjustment shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Township Engineer in the enforcement or administration of this ordinance.
- [3] Those aggrieved by the decision of the Zoning Board, or any taxpayer, may appeal such decision to the Superior Court of New Jersey, as provided in NJSA 40:55D-17h & 18.
- [4] In passing upon such applications, the Zoning Board of Adjustment, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this

ordinance, and:

- (i) the danger that materials may be swept onto other lands to the injury of others;
- (ii) the danger to life and property due to flooding or erosion damage;
- (iii) the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- (iv) the importance of the services provided by the proposed facility to the community;
- (v) the necessity to the facility of a waterfront location, where applicable;
- (vi) the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
- (vii) the compatibility of the proposed use with existing and anticipated development;
- (viii) the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
- (ix) the safety of access to the property in times of flood for ordinary and emergency vehicles;
- (x) the expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
- (xi) the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

[5] Upon consideration of the factors of SECTION 140-8A[4] and the purposes of this ordinance, the Zoning Board of Adjustment may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.

[6] The Township Engineer shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.

B. CONDITIONS FOR VARIANCES

[1] Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items (i-xi) in SECTION 140-8A[4] have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.

[2] Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

[3] Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

[4] Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

[5] Variances shall only be issued upon:

- (i) A showing of good and sufficient cause;
- (ii) A determination that failure to grant the variance would result in exceptional hardship to the applicant; and,

(iii) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in SECTION 140-8A[4], or conflict with existing local laws or ordinances.

[6] Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

140-9 PROVISIONS FOR FLOOD HAZARD REDUCTION

A. GENERAL STANDARDS

In all areas of special flood hazards the following standards are required:

1. ANCHORING

[a] All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.

[b] All manufactured homes shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

2. CONSTRUCTION MATERIALS AND METHODS

[a] All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.

[b] All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.

3. UTILITIES

[a] All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;

[b] New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;

[c] On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and

[d] Electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

4. SUBDIVISION PROPOSALS

[a] All subdivision proposals shall be consistent with the need to minimize flood damage;

[b] All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;

- [c] All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and,
- [d] Base flood elevation data shall be provided for subdivision proposals and other proposed development which contain at least fifty (50) lots or five (5) acres (whichever is less).

5. ENCLOSURE OPENINGS

All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

B. SPECIFIC STANDARDS

In all areas of special flood hazards where base flood elevation data have been provided as set forth in SECTION 140-6B, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD or in SECTION 140-7C2, USE OF OTHER BASE FLOOD DATA, the following standards are required:

1. RESIDENTIAL CONSTRUCTION

- [a] New construction and substantial improvement of any residential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated to or above base flood elevation;
- [b] within any AO zone on the municipality's FIRM that all new construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated above the highest adjacent grade at least as high as the depth number specified in feet (at least two feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.

2. NONRESIDENTIAL CONSTRUCTION

In an Area of Special Flood Hazard, all new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities:

either

- [a] Elevated to the level of the base flood elevation; and
- [b] Within any AO zone on the municipality's FIRM that all new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall have the lowest floor, including basement, elevated above the

highest adjacent grade at least as high as the depth number specified in feet (at least two feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures;

or

- [a] Be floodproofed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water;
- [b] Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,
- [c] Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the official as set forth in SECTION 140-7C3[b] [ii].

3. MANUFACTURED HOMES

- [a] Manufactured homes shall be anchored in accordance with SECTION 140-9A1[b].
- [b] All manufactured homes to be placed or substantially improved within an area of special flood hazard shall be elevated on a permanent foundation such that the top of the lowest floor is at or above the base flood elevation.

C. FLOODWAYS

Located within areas of special flood hazard established in SECTION 140-6B are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- [1] Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless a technical evaluation demonstrates that encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- [2] If SECTION 140-9C[1] is satisfied, all new construction and substantial improvements must comply with SECTION 140-9 PROVISIONS FOR FLOOD HAZARD REDUCTION.
- [3] In all areas of special flood hazard in which base flood elevation data has been provided and no floodway has been designated, the cumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than two-tenths (0.2) of a foot at any point.

OLD BUSINESS

The tax assessor provided a print out of all township owned properties as requested by Parette Somjen Architects to analyze any solar opportunities. Mayor Race had requested a color coded tax map to see where these properties are located. The committee reviewed the maps. The clerk was asked to forward the maps with the property information to the architectural firm on

motion by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. It was understood that the forwarding of information does not commit the township to any action. Herb – yes, Mackey – yes, Race – yes. Motion carried.

The committee discussed the vacant environmental secretary position. Mrs. Mackey suggested the commission record their meetings and the clerk prepare minutes from the recording. This would save on the cost of employing a secretary. The environmental commission expressed support for the suggestion. Motion was made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote to authorize the clerk to prepare minutes from the recorded environmental commission meetings and manage the township's stormwater points as required by the State of NJ. The former environmental secretary had managed this previously with the township engineer. Herb – yes, Mackey – yes, Race – yes. Motion carried.

The committee acknowledged receipt of a letter from the NJDEP to Warren County regarding sewer services areas in White Township. The letter defines certain properties for inclusion and excludes certain areas as well. The excluded properties will require a Habitat Suitability Determination to be considered for inclusion. The letter will be forwarded to the Township Engineer for his review.

The committee discussed the damaging run-off from the Nature's Choice facility. A Notice of Violation was issued to NCC by the NJDEP. NCC will have until the end of September to begin a plan of action to control the run-off. Mayor Race suggested the township pressure the DEP and the legislators to ensure NCC achieves full compliance.

The committee discussed the ongoing drainage problem on Buckhorn Drive. The drainage has caused severe icing on the roadway for years creating a dangerous situation. Mayor Race suggested he review the issue with the road foreman and township engineer.

(Attorney Tipton excused himself from the remainder of the meeting – 8:20PM)

NEW BUSINESS

Mayor and Committee questioned a deduction recently seen on the payments to the township by the Pollution Control Financing Authority. The Authority explained that the deduction should have been taken since the inception of the contract but was not discovered until 2009. The deduction is for waste that is brought in during township clean up. Mr. Herb questioned why the Authority attempts to limit the township on the waste brought in if the township is ultimately paying for it anyway. Mayor Race suggested he call the Authority Operator for further clarification.

The clerk provided the committee with a payphone usage report as requested by Mrs. Mackey. The payphone serves the athletic facility on Route 519 North. According to the reports, the phone is hardly used and the township is paying \$50 per month for the service. It was felt

that in this day and age of cellular phones, the need for a payphone is no more. Motion was made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote to authorize the clerk to have the payphone removed as long as Attorney Tipton does not know of any legal requirement for a township to provide a payphone at a public facility.

The committee discussed the need for a stainless steel salt spreader. The road foreman had provided two quotes in the Spring, but did not pursue the purchase. He will be asked to provide updated quotes for the October meeting.

The committee briefly discussed the damage from Hurricane Irene and the possibility of FEMA funds. The clerk will monitor the availability of funds and prepare any necessary paperwork.

PUBLIC COMMENTS

None.

PRESENTATION OF MINUTES

Motion made by Mrs. Mackey, seconded by Mayor Race with Mr. Herb abstaining (not present) to approve the August 11, 2011 Regular Meeting Minutes as presented. Herb – abstain, Mackey – yes, Race – yes. Motion carried.

OTHER MATTERS

The clerk presented a quote from Xerox to upgrade the copier from a basic machine to one that scans and faxes. It was unclear whether the \$300 per month quote included any copy charges. The current contract calls for a \$285 per month charge with copies included. The clerk will clarify this and present the revised quote for further consideration in October.

PRESENTATION OF VOUCHERS

On motion by Mrs. Mackey, seconded by Mr. Herb, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
11523	\$ 143.78	A&S Hydraulics, Inc.
11524	192.04	Belvidere Sand & Gravel
11525	28,000.00	Brannagh Masonry LLC
11526	50.00	CenturyLink
11527	703.86	CenturyLink
11528	100.11	Comcast
11529	15.25	Culligan

11530	50.00	Cynthia Sturla
11531	700.00	Eclectic Architecture LLC
11532	73.00	J.C. Ehrlich Co., Inc.
11533	40.89	Elizabethtown Gas
11534	18.99	Elizabethtown Gas
11535	26.29	Hope Township
11536	1,790.00	JCP&L
11537	780.00	Winning Teams by Nissel
11538	1,660.25	Maser Consulting, P.A.
11539	263.20	MJR Services Inc.
11540	185.72	Mr. John, Inc.
11541	3,242.00	N. Matera & Sons LLC
11542	50.00	NJ League of Municipalities
11543	949.74	NJ American Water Company
11544	307.98	NJN Publishing
11545	1,350.53	Office Business Systems Inc.
11546	100.00	Patricia Mannon
11547	40.00	QC Laboratories
11548	11,687.00	R.J. Doerr Co., LLC
11549	61.49	Sanico Inc.
11550	10.00	SCMCA
11551	4,353.08	Smith Motor Company
11552	269.64	Staples Credit Plan Dept. 31
11553	141.56	State of New Jersey
11554	124.44	Verizon Wireless
11555	580.00	Vital Communications
11556	1,731.26	Warren Materials
11557	548,495.00	White Twsp Board of Education
11558	1,137.50	William Gold, Esp.
11559	570.98	Xerox Corporation

Total Paid: \$ 609,995.58

CURRENT FUND MANUAL CHECKS

2047	17,245.34	Payroll Account
2048	291.00	Trump Taj Mahal
2049	315.00	Tropicana
2050	15,533.19	Payroll Account

CAPITAL ACCOUNT

1400	3090.00	M.L. Ruberton
1401	187.50	Maser Consulting

BANK OF AMERICA ESCROW ACCOUNT

2409	343.75	Maser Consulting P.A.
2410	1280.00	Maser Consulting P.A.
2411	31.25	Maser Cosulting P.A.
2412	187.50	Maser Consulting P.A.
2414	1240.00	Maser Consulting P.A.
2415	427.50	Maser Consulting P.A.
2416	231.00	Maser Consulting P.A.
2417	31.25	Maser Consulting P.A.

SEWER ACCOUNT

1169	50.00	Vital Communications
1170	585.44	Belvidere Sewer Utility

ANIMAL CONTROL ACCOUNT

1085	\$13.20	NJ Department of Health & Senior Services
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BONDS

634492	\$815.00	Maser Consulting P.A.
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TOTAL ALL FUNDS.....\$651,893.50

On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote, the following Resolution was adopted:

RESOLUTION - EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter

specified subject matter, September 8, 2011, 8:51pm.

Pending or Threatened Litigation
(Nature's Choice Facility)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mrs. Mackey, seconded by Mr. Herb, the meeting was re-opened to the public at 9:08pm. Motion passed.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 9:09pm on motion by Mrs. Mackey, seconded by Mayor Race and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk

